



## Dual Credit Program Information and Application Package

### What is a dual credit?

A dual credit program allows Yukon secondary students to take post-secondary courses while they are still in high school. Dual credit students may also receive elective credit towards their high school graduation which they'll need to confirm with their high school.

### What is the benefit of a dual credit?

Participating in a dual credit programming gives students the opportunity to experience post-secondary courses and programming, explore potential career pathways and earn university credits. Students can also prepare themselves for post-secondary by getting some fundamental course work completed while still in high school. In addition, Yukon Education sponsors the dual credit program, so there is **no tuition!** Students need only pay (part-time) non-refundable [student union, activity, and technology fees](#).

### How many courses can I take?

Throughout grades 11 and 12 students may take up to a total of 4 dual credit courses. Students and counsellors must ensure that students have enough time in their schedule to accommodate dual credit courses.

### Which Yukon University courses are eligible for dual credit?

Any undergraduate level Yukon University course that is part of the British Columbia Council on Admission and Transfer (BCCAT) system is eligible for dual credit (primarily courses in first year [General Studies](#), [Northern Science](#), or [Science](#) programs).

Students can determine if an undergraduate course is included in BCCAT by clicking the "check BC transfer options" on each course page. Visit [BC Transfer Guide's](#) website where you can search which other post-secondary institutes in BC that will accept your course(s). For more information, please contact [futurestudent@yukonu.ca](mailto:futurestudent@yukonu.ca)

### Who is a good candidate to take a dual credit course?

Dual credit is open to students in grades 11 and 12. They should be mature and prepared to take a university level course. They must have completed any of the prerequisite courses if required.

## **Do Yukon University courses transfer to post-secondary institutes outside of British Columbia?**

Yes, Yukon University also has transfer agreements with [Alberta](#). Yukon University courses have also been accepted at a number of institutions across Canada and the United States. If you have concerns regarding the transferability of a course, please contact our Future Student Team at [futurestudent@yukonu.ca](mailto:futurestudent@yukonu.ca).

## **Are textbooks and other extra course materials included in the free tuition?**

No, Students are responsible for obtaining the textbook and other materials. Textbook prices can vary, some may be little as \$100, others may be up to \$300.

## **If a class is not working out, how do I withdraw?**

Students may officially withdraw from a course or program without academic penalty until two-thirds of the course contact hours have been completed. See the [important dates](#) for the current withdrawal deadline.

A student must submit either an official withdrawal form obtained from the Admissions office, or a dated letter clearly outlining the course name, numbers and sections and signed by the student. Late withdrawals will be considered by the Associate Registrar if extenuating circumstances prevent the student from notifying the University prior to the last day of withdrawal. A grade "W" will be assigned when a student officially withdraws from a course and will not impact grade point average (GPA).

Failure to comply with the proper withdrawal procedures may result in a grade being assigned based on the work completed to the date of the withdrawal or a failing grade (F). Withdrawals will not be accepted without the student's signature.

## **Student Expectations**

### **Students should:**

- Have a free or study block in the semester in which they plan to take the course.
- Plan to spend an additional 10 hours a week doing course work outside of class time.
- Expect to be treated as an adult.
- Have all prerequisites for courses prior to taking dual credits courses and programming.
- Be able to demonstrate maturity and commitment to the program.
- Understand that while they are attending their dual credit classes, they are considered Yukon University students.

**For more information, including course options, please contact the**  
[\*\*futurestudent@yukonu.ca\*\*](mailto:futurestudent@yukonu.ca)



# Application for Dual Credit Programming

Yukon University ID# \_\_\_\_\_

Personal Data (Please Print Clearly)		
Last name	First name	Middle name(s)
Gender	Email address	Preferred First Name
Mailing address	City/Province	Postal code
Phone number	Emergency Contact	Emergency Contact Phone #:
Date of Birth (dd/mm/yyyy)	Citizenship <input type="checkbox"/> Canadian Citizen or Permanent Resident <input type="checkbox"/> Student Visa	
<b>Yukon University is dedicated to Indigenous student success.</b> I wish to declare Indigenous identity (optional) <input type="checkbox"/> Yukon First Nation <input type="checkbox"/> Other First Nation <input type="checkbox"/> Inuit <input type="checkbox"/> Metis		
Yukon University Course Selection		
Course Name	Term (circle): FALL or WINTER (Sep-Dec) (Jan-Apr)	
Secondary School Information		
Secondary School Name	Student Number	Current Grade
School Employee-Name/Position	Signature	
Application Declaration		

I understand and agree that:

1. This is an application for a Yukon University course only and is a subject to limitation of available resources.
2. Any misrepresentation of information in this application may result in the cancellation of my admission or registration.
3. Information placed in my student record will be used for admission, registration and record keeping.
4. If I am registered in a course, I am subject to the policies and rules of Yukon University.
5. Yukon University will forward my transcripts directly to my high school upon completion of course/program.

I certify that all statements on this application are true and complete, and I authorize Yukon University to verify them.

Signature of applicant	Date
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Application can be submitted to: [admissions@yukonu.ca](mailto:admissions@yukonu.ca) or Yukon University, PO Box 2799, 500 University Drive, Whitehorse, YT Y1A 5K4

## Dual Credit – Final Grade Waiver Form

Yukon University ID# \_\_\_\_\_

I, _____ give my instructor at Yukon University permission to share my final grade in _____ (course name) with _____ (administrator or counselor) at _____ (school name).	
Signature	Date

I, _____ give Yukon University permission to share my academic information in _____ (course name) with _____ (parents or guardian).	
Signature	Date:

# Parent/ Guardian Statement of Support

Student Name: \_\_\_\_\_

The applicant named above has indicated an interest in studying at Yukon University. They would be studying in an adult learning environment, in which they are expected to be self-motivated and self-directed and not reliant on others to assist in the organization of their learning activities. With this in mind, we ask you to complete the following:

Please select a number on the scale that corresponds to your child's current capabilities.

My child...	Strongly Agree			Strongly disagree	
Is able to work independently	1	2	3	4	5
Completes work in a timely manner	1	2	3	4	5
Is mature	1	2	3	4	5
Is capable of speaking confidently with adults	1	2	3	4	5

- I have read the student's expectation.
- I support my child's application to the dual credit program.

Additional comments:

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Your signature indicates your support for this application to take the identified program or course at Yukon University and your responsibility to support your child in their studies.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date



## Counsellor Recommendation Form

Student Name: \_\_\_\_\_ School: \_\_\_\_\_

Counsellor Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

This applicant has indicated an interest in studying at Yukon University. The student would be studying in an adult learning environment where they would be communicating with adults in a cooperative learning environment. Please answer the following questions:

Please comment on this student's academic readiness and maturity to study in an adult environment.

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Self-motivation and commitment to learning are important attributes for a successful learner at the post-secondary level. Comments on this student's abilities in these areas.

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Do you recommend this student to take the identified course(s)/ program at the Yukon University?

- No. I do not have enough information currently to make a recommendation.
- Yes. I support the student's application to the Yukon University dual credit program.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_